



*LASQUETI LAST RESORT SOCIETY
Minutes of the Board of Directors Meeting
Held at the Health Centre
March 23, 2021*

1. Call to Order

Chairperson called the meeting to order at 1:00 PM.

2. Present

The following Board members were present: Marilyn Darwin (chair), Sandy Morrison, Victor Downard, Ron Abrahams (video), Tom Carter, Mary Hurlburt

Guest: Wendy Bartholomew (video)

Recorder: Robin Jacobs

Regrets: Gwen Bigsby, Tim Peterson, Pia Lironi, Andrew Van der meer.

3. Approval of minutes from last meeting: February 18, 2021

Administrator read the minutes from the last meeting.

MOVED (Sandy)/SECONDED (Tom): that the BOD minutes of February 18, 2021 be accepted as circulated.

CARRIED

4. Treasurer's Report

Treasurer read the current bank balances. Approximately \$20K in the operating account is earmarked for the duplex. Next qRD tax requisition disbursement is due in April.

MOVED (Mary)/SECONDED (Vic): that the Treasurer's report be accepted as read.

CARRIED

5. Contact information for after-hours emergencies (Wendy B.)

Wendy B. suggested that a contact list be posted in a visible location outside the service building and the health centre, so that anyone noticing a problem would know who to call. Tenants should also have a copy of this contact list. The board discussed and decided the following:

Vic will be first on list for after-hours contacts

Marilyn, Karl, Robin, and Daniel will also be on the list. Maintenance employees will not be on the list, to protect their privacy.

Rena and Larry will each get a copy of the list.

Laminated copy will be put on service building, with another copy in the window of the JFC.

Robin to make a document and get it laminated at the school.

6. Administrator's report

- a. Update re: Community Vaccination Clinics: 2 public health nurses plus Dianne will be coming on March 29, April 1, 8, 9, and 12. There is a phone number for appointments, and they are hoping to bring a few extra doses each day for those who don't have appointments. Robin to notify community that she can help if people have no phone access, etc. Robin will also maintain call-list for last minute cancellations or extra doses.
- b. **Course of Construction insurance, Lesley Brown retirement:** Our broker at Waypoint, Lesley Brown, has announced her retirement and sent the names of two representatives who can help us after she leaves. The Course fo Construction policy needs renewal and Lesley says there will be no alternative to this coverage until the building is complete and inhabitable.

MOVED (Vic)/SECONDED (Tom): to renew course of construction policy for another 4 month term.

CARRIED

Robin to renew.

7. Memorial donations for duplex

There has been an inquiry regarding making a donation in memory of a community member who has passed away. After discussion, there is consensus that this should be encouraged, and a place (outdoor, visible) will be designated for small brass plaques to memorialize people. No minimum donation is specified. Marilyn will speak with the potential donor who inquired.

8. Building Committee Report

Gutters have been completed.

Next phase is backfilling and leveling to grade, then depending on funding, plumbing and electrical will be next.

9. Physical Plant

- Smoke issues: the new grate was a culprit in producing smoke, and it has been removed. Also in one instance the smoldering wood was "hung up" in the firebox.
- There was another SMA shut-off in the middle of the night, which seems to be due to the software expecting to be tied to the grid, and not calibrated to work with the slight delay of getting energy from the generator. Daniel will come look at the system.
- James Cove has been hired as back-up maintenance employee, and will be trained by Bob and Gabe.

- Bathing room hot water problems: Marilyn will ask Jan to look for a high-flow shower head.
- Suggestion for Gabe and James to take over diesel fuel refilling on an occasional basis. This would entail an extra couple of hours of paid time for each of them. There were no objections to this plan.

10. Nursing contract update

The new contract has been received, and Island Health has increased our monthly payment to allow for weekly cleaning and the purchase of PPE for staff and visitors.

Nursing contract year-end report will be submitted soon.

Mental health and MD clinics will be mentioned in the report as highly-valued services.

11. Service sharing agreement

Ryan Thoms is interested in negotiating the amount for hot water freeze prevention, because of problems getting the systems linked together.

Vic will call him and come to a compromise. Robin to send Vic the invoice for reference.

12. Next Meeting

Next Directors' Meeting: Tuesday April 20th at 1:00 PM

13. Adjournment

Chairperson adjourned the meeting at 2:40 PM

Minutes submitted by: Robin Jacobs

Adopted minutes accepted by: _____, Secretary